J&A Farming – Widgelli, NSW

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|  | 1. Clothing and protective equipment |
|  | 1. Site orientation – where to report to start work |
|  | 1. Working hours – clocking in and out |
|  | 1. Key people – supervisor, manager, co-worker |
|  | 1. Amenities – parking, lunchroom, showers, toilets |
|  | 1. Work instructions and procedures |
|  | 1. Risk assessments, JSEAs and SWMS |
|  | 1. Key risks and their controls |
|  | 1. Vehicles and mobile plant |
|  | 1. Chemical handling |
|  | 1. Manual handling |
|  | 1. What to do if you have questions |
|  | 1. Reporting injuries and property damage |
|  | 1. Emergency response – evacuation, firefighting equipment, first aid |
|  | 1. Bullying and Harassment Policy |
|  | 1. Confidentiality |
|  | 1. Drugs and Alcohol Policy |
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| EMPLOYEE NAME |  | | |
| SIGN |  | DATE |  |